

TUITION AND FEES

Tuition, Fees, Room and Board

Tuition, fees and room and board information are posted on the Student Accounts (<https://www.stkate.edu/academics/student-accounts/>) website.

NOTE: Tuition is assessed by program, not by course. Students enrolled in a graduate program who wish to take courses in another graduate program at St. Catherine (and have obtained the necessary approvals in accordance with the Registering for Elective Credits (<http://catalog.stkate.edu/graduate/registration-add-drop/>) policy) will pay their main program's tuition rate for all credits. This also applies to programs of study that *require* enrollment in courses from other St. Catherine University graduate programs (e.g., School Library Media Specialist, M.A. in Organizational Leadership with Information Services and Technology concentration, etc.).

Special course fees are listed in the Summary of Financial Procedures, posted on the Student Accounts (<https://www.stkate.edu/academics/student-accounts/>) website.

Payment Terms

The academic year is divided into two semesters. Tuition is due the first day of classes for the applicable semester. Payment of all charges for each semester must be made in accordance with the Student Financial Responsibility Agreement form that students need to sign and submit to Student Accounts their first semester of attendance. Payment option information is available in the Summary of Financial Procedures, posted on the Student Accounts (<https://www.stkate.edu/academics/student-accounts/>) website.

Accounts must be paid in full prior to the first day of registration for the following semester. Transcripts and diplomas are held until accounts are paid in full.

Employer Reimbursement. Students who submit employer reimbursement (https://stkate.service-now.com/sp?id=sc_cat_item&sys_id=140af9921b26fc1022337732dd4bcbc8) forms prior to the beginning of each semester may qualify for an extension of the final payment due date. All fees for the semester will be due no later than 30 days after grades are due for the applicable semester. A 1% finance charge is assessed on the last business day of each month on any unpaid balance. Any finance charge assessed is due immediately and is the responsibility of the student regardless of when the employer reimbursement is received. Students completing the Employer Reimbursement form after the start of the semester will NOT qualify for this extension. It is the student's responsibility to follow up with the employer to ensure timely payment. Account balances not paid by the required date will be considered in default and the student will no longer be eligible for this extension to pay late.

Early Withdrawals

Students who withdraw from classes may be eligible for a partial refund of tuition and fees based on the date official notification is received by the Registrar's Office. Complete information on refunds, along with a refund schedule, is available online in the Summary of Financial Procedures, posted on the Student Accounts (<https://www.stkate.edu/academics/student-accounts/>) website.

Students who withdraw from University housing during the semester forfeit their contract deposit and have their room and board charges pro-rated according to their date of withdrawal and the tuition refund policy. Prior notification and approval from the Student Life Office is required. Please refer to the Residence Hall and Dining Services Contract for details.

Audit

Twenty-five percent of the course tuition rate is charged for classroom audit, plus fees.

Proficiency Exam

Twenty-five percent of the course tuition rate is charged for proficiency exam.